

# Youth Ministry Internship Agreement

**Intern Name:**

## Youth Ministry Internship Expectations for Intern

- Complete Two Years in the Internship Program
- Furthering Your Education Through Online Learning with discount  
School Attending: \_\_\_\_\_ Student ID: \_\_\_\_\_
- Adherence to Word of Life's Statement of Faith and Standard of Conduct
- Represent Yourself and the Ministry in A Christ Like Manner
- Personal Growth in Spiritual Disciplines as well as Physical and Emotional Health.
- Attendance of Foundational Training prior to start of internship (August in NY.)
- Regular Communication with Home Office via web meetings and progress reports.
- Pay \$250 per semester to be enrolled in YMI Program. Payments to LCM due August 15<sup>th</sup> and January 15<sup>th</sup> each year. (This Can be paid by the church as part of your church agreement)

**Church Name:**

**Church Address:**

**Church Internship Expectations:** Please type in what your church is offering under each topic or answer the listed questions.

**Interview: Who conducted the interview? REQUIRED**

**Discipleship Relationship: REQUIRED**

- Who will the student be mentored by?
- Who will intern report to?

**Transportation Agreement:** EX: student has car, car will be provided, mileage will be paid etc.

**Compensation: REQUIRED** to be paid directly to the intern by the church. Please report the compensation agreement below. The church agrees that compensation will be paid and all appropriate local, state, federal and social security (FICA) taxes will be withheld. The church agrees to issue a W-2 to the intern for each tax year the intern is employed.

**Internship Fee: REQUIRED** \$250 per semester for the student to be enrolled in the YMI Program. This can be paid by the church or the student. Let us know who will be paying the internship fee.

**List of Intern Responsibilities: REQUIRED.**

- Please list ministries and how intern will be involved.
- Concentration needs to be youth ministry.
- A separate sheet can be attached.
- Amount of hours expected in work week. 20-25 hrs a week is recommended with 6-10 hrs school

**Part time Job:** A part time job would need to be cleared by the church. This would be in addition to compensation not in place of the church's compensation.

**Insurance:** This is the responsibility of student and is required to have health insurance coverage for the duration of the internship.

**Housing : REQUIRED**

- The church must provide appropriate housing that includes basic utilities (electricity, water, proper heating and/or air conditioning, internet access, etc.) at no cost to intern.
- Ex. Room in John Smith's house at 123 Main Street, USA or in parsonage or mission housing etc.

**Other:** Something in addition that the church can offer.

**Signature and Email of Responsible Pastor/Elder**

**Beginning Date of Internship:**

**Signature of Intern**

**Date of Acceptance**